

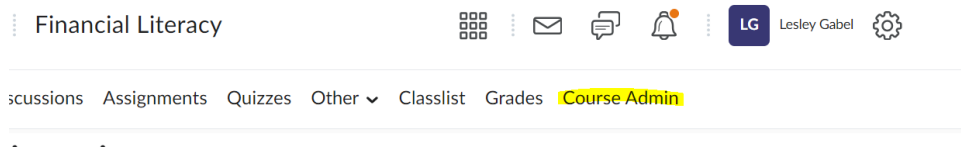
Accessing and Importing a SCORM file into Your Course

Importing SCORM Packages into Your Course

Once you download the module SCORM file, you can import it into your course.

Your computer will download a zipped file. Move that zipped file to somewhere you will be able to find it later, such as your desktop.

1. In your D2L course, click on “Course Admin.”

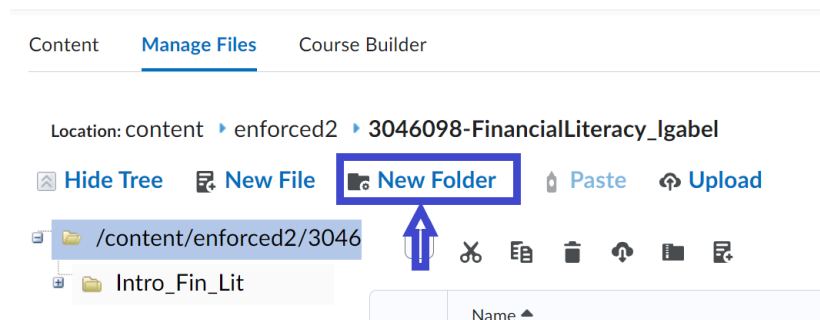


2. Click “Manage Files.”

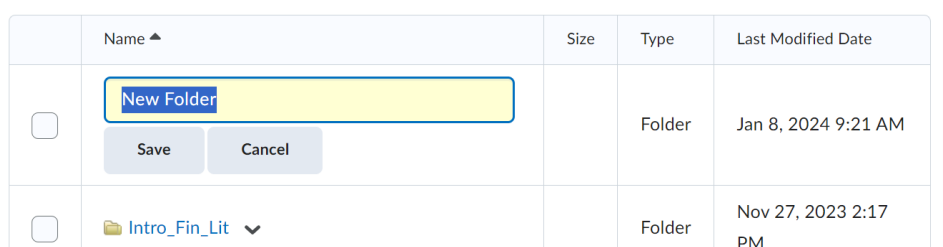
Site Resources



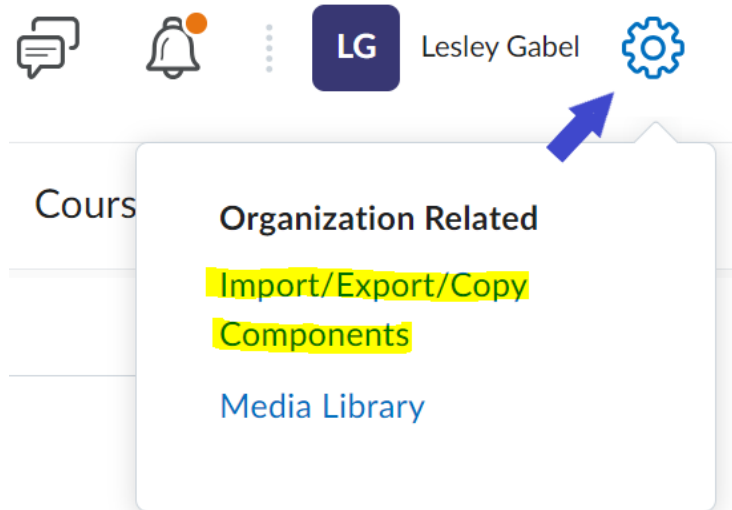
3. Click “New Folder.”



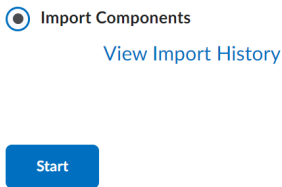
4. Name the new folder, then click “Save.” Remember the name you give it. You will need this name later.



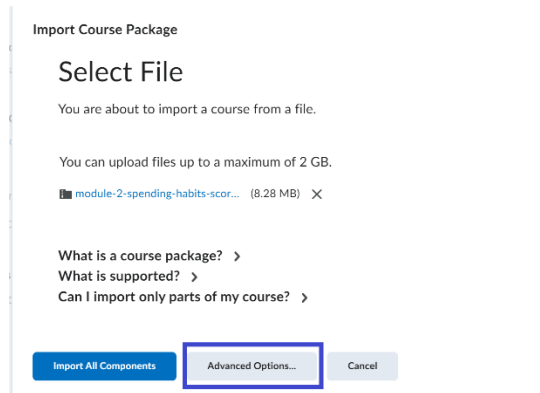
5. Click the “Admin Tools” cog in the top right corner. Then click “Import/Export/Copy Components.”



6. Select “Import Components” and click “Start.”



- 7. Find the zipped file you downloaded earlier. Drag and drop the file or use the “Upload” button to upload it.
- 8. When the file is finished uploading, click “Advanced Options.”



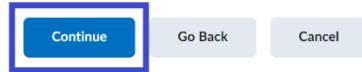
9. Let the system load. When it is finished, click “Continue.”

Reading Your Course Package (Step 2 of 5)

Status:

Your course package is being analyzed to discover available components for import.

- ✓ Downloading the file
- ✓ Reading the package



10. Check the box next to "Select All Components." In the text box provided for the file location, type in the name you gave the folder earlier and click "Continue."

Customize Your Course Package (Step 3 of 5)

Select Components to Import

- Select All Components
 - Content (2 item(s))
 - Import all items
 - Select individual items to import

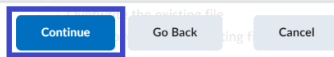
Advanced Options

Import file to:

/content/enforced2/3046098-FinancialLiteracy_Igabel/ SpendingHabits

[How do I select where to import the file to?](#)

When an existing file is encountered:



11. The screen will save your selections. Click "Continue" again.

Confirm Your Selections (Step 4 of 5)

Components to Import

Content

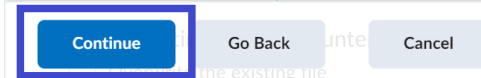
Import all items. [Modify](#)

Advanced Options

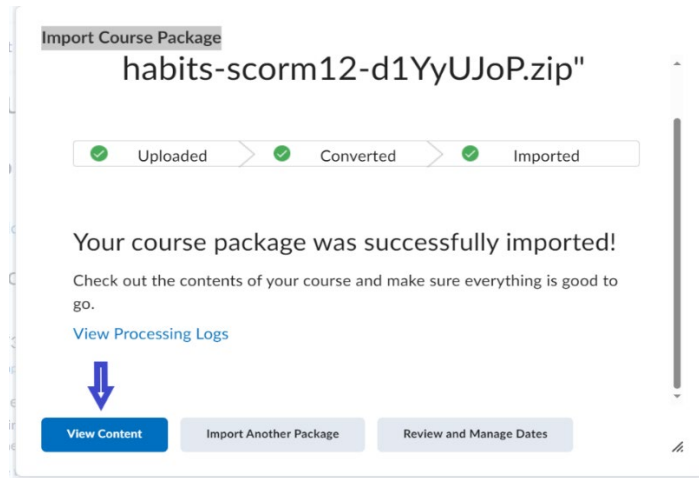
Import file to:

/content/enforced2/3046098-FinancialLiteracy_Igabel/ SpendingHabits

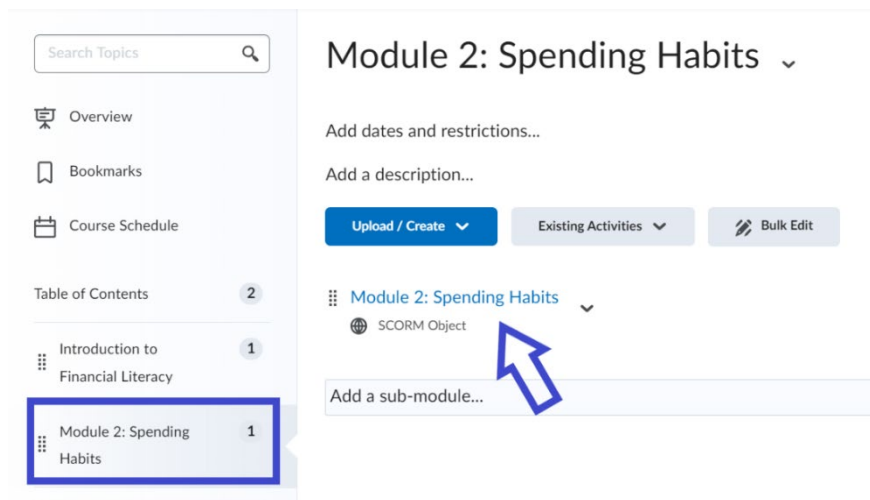
[How do I select where to import the file to?](#)



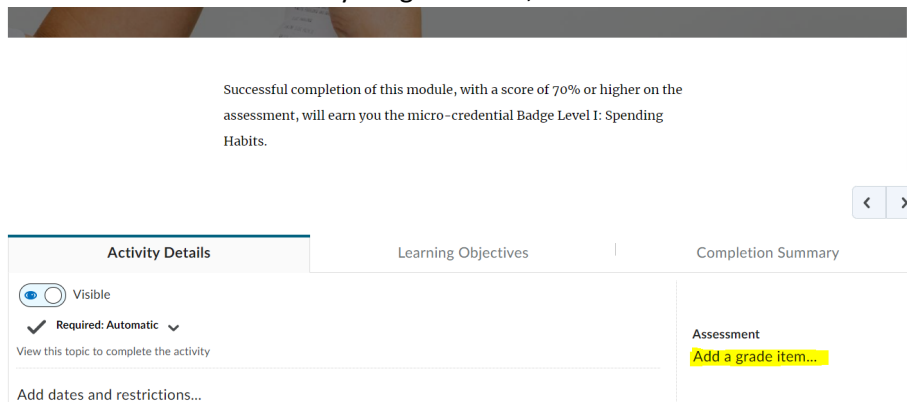
12. Let the system load. When it is finished, click "View Content."



13. There will be a new module in your “Content” area for the SCORM module. Click on the new module, then click on the lesson inside it.



14. You should see the SCORM lesson. To add it to your gradebook, scroll down and click “Add a Grade Item.”



15. Click the “plus” sign to add the grade item. This will open a box where you can name the grade item and assign points.

Assessment

-- No Grade -- ▾

Scores are automatically exported to Grades

Save Cancel

16. Name the grade item.

New Grade Item

General

Type
Numeric

Name *

Spending Habits Module Quiz

Category

17. Once you have given the grade item a name, scroll down to assign points, and then click “Create.”

New Grade Item

Maximum Points *

10

Can Exceed

Bonus

Exclude from Final Grade Calculation

Grade Scheme

-- Default Scheme -- (Percentage)

Create Cancel

18. Once the grade item is created, click “Save.”

Assessment

Spending Habits M ▾

+

Scores are automatically exported to Grades

Push all existing scores to grades

Save Cancel

After following these steps, you should be able to see the grade item in your gradebook.

Final Grades		Spending Habits Module Quiz ▾		Final Grades	
Final Calculated Grade ▾	Introduction to Financial Literacy ▾			Final Calculated Grade ▾	Final Adjusted G
- / - 📊 ✎	100 / 100 📊		- / 100	- / - 📊 ✎	