



## Micro-credential Worksheet Form

### Unit Information

**Proposing Unit:**

**Name of lead contact:**

**Email of lead contact:**

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### Credential Details

**What is the name of micro-credential:**

**What level is this micro-credential:**

- Souvenir                       Digital Certificate of Practice  
 Level I Badge                   Digital Certificate of Expertise  
 Level II Badge

**Is this a stand-alone credential or will it be connected to other credentials? If connected, list the other credentials.**    Stand-alone

**Will there be a distinction that can be earned with this micro-credential? (badges only)**    Yes       No

**Who is this credential for? Click all that apply.**

- Faculty  
 Graduate Students  
 Undergraduate Students  
 External Community Learners
- 

### Credential Management

**Is this a micro-credential specific to a singular discipline and only available to stakeholders within a department or unit, or is this credential available to stakeholders across units?**      Within a single unit      Across units

**If this will not be stakeholders outside the unit. please explain.**



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### Credential Management

Will this credential be built by the Office of Academic Innovation in collaboration with faculty?  Yes  No

Will this credential be managed (awarded) by the Office of Academic Innovation?  Yes  No

If no to the above questions, please explain how the credential will be built and/or managed:

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### Credential Content

Please provide a description of the skills associated with this credential:

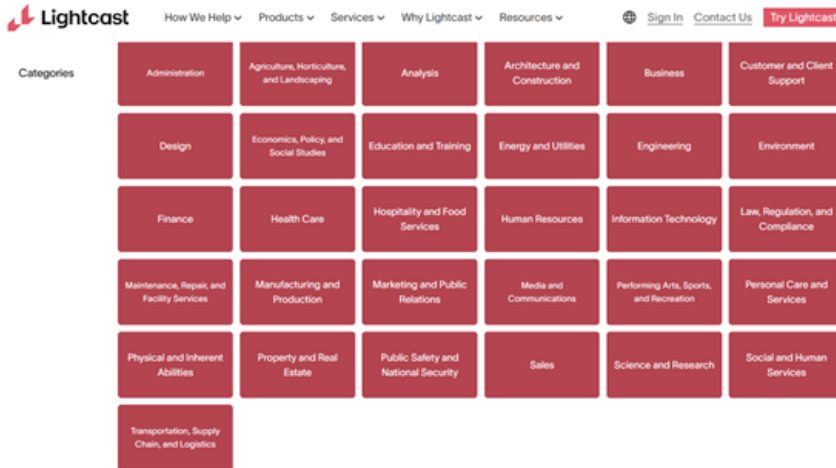
Please provide a description of what the learner will be able to do as a result of gaining competency in those skills:



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### Credential Content

What are 3-5 associated [Lightcast Skills](#) with this micro-credential. You may have to scroll down the page linked. The categories look like this:



List the Learning Outcomes for this credential:



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### Awarding Information

**Provide a brief justification for this micro-credential, including how the associated skills align with workforce demands and are beneficial to learners in their employment:**

**What is the Earning Criteria for this credential? I.e., how will the learner demonstrate competency and how will it be assessed?**

**How many learners do you think will complete this credential in a year?**

**Will there be any cost associated with earning this micro-credential?**

- Yes       No

**How often will this micro-credential be awarded?**

- Continuously (as it is earned)  
 On a set and published schedule  
 Other (explain):

Please email completed forms to [oai@kennesaw.edu](mailto:oai@kennesaw.edu)