**HSS Curriculum Committee (HSSCC)**

**Minutes 3 November 2015**

**Location: SO 3020**

**In attendance:**

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| Katarina Gephardt (ENGL) | Christopher Randall (PSYC) | Teresa Raczek (GEOG/ANTH) |
| Kim Haines-Korn (DWMA) | Chris Pallas (POLS/IA) –  Substitute Jack Moran | Ryan Ronnenberg (HIST) |
| Pauline Howes (COMM) | Chris Palmer (ENGL) | Linda Treiber (SOC/CJ), Chair |
| Chien-pin Li (Dean’s Office) | Federica Santini (FL) | Griselda Thomas (ISD) |

Also in attendance as presenters/guests: Matt Mitchelson, Mike Tirce, English

The meeting was called to order by Dr. Treiber at 12:31

**Approval of minutes from previous meeting (3 November 2015):**

A motion to approve the minutes was made and seconded. The motion to approve was passed by voice vote of the full committee.

Comments regarding voting on curriculog: It is better to note your vote in the comments on curriculog which creates a log. All comments are permanent and cannot be removed. Once you vote you can no longer comment on the proposal.

**OLD BUSINESS**:

**Department of Digital Writing and Media Arts second reading**

The following courses were discussed:

1. TCOM - 3398 - Internship
2. TCOM - 2002 - Productivity Tools and Technologies for Technical Communicators
3. TCOM - 2010 - Technical Writing
4. TCOM - 2030 - Research in Technical Communication
5. TCOM - 3020 - Designing Effective Proposals
6. TCOM - 3030 - Instructional Design
7. TCOM - 3045 - Fundamentals of Information Design
8. TCOM - 3070 - User Assistance
9. TCOM - 3130 - Technical Communication: Theory, Ethics, and Practice
10. TCOM - 3145 - Designing Social Media Infrastructure
11. TCOM - 3245 - SEO and Analytics for Technical Communicators
12. TCOM - 4000 - Technical Editing
13. TCOM - 4045 - Multi-Media for Technical Communicators
14. TCOM - 4050 - Instructional Video for Technical Communicators
15. TCOM - 4120 - Usability Testing
16. TCOM - 4400 - Directed Study
17. TCOM - 4490 - Special Topics in Technical Communication

Small technical comments (typos, etc.) that had been noted in the previous meeting have been addressed. The remaining issue with adding a statistics course as part of the program will be addressed at level of Dean. A motion was made to approve all TCOM courses as a package on 2nd reading. The motion was seconded. All voted in favor, with one abstention.

**Department of History and Philosophy proposal**

The second reading for the Public History Certificate was conducted. The proposal adds a new course that was approved last spring, Museum Education. There had been a typo in the previous proposal, but that has been addressed. A motion as made to accept on 2nd reading. After a second, all voted in favor.

**Department of Foreign Languages proposals**

The Department of Foreign Languages presented five new courses for a second reading.

1. HEBR - 1001 - Introduction to Hebrew Language and Culture I
2. HEBR - 1002 - Introduction to Hebrew Language and Culture II
3. HEBR - 2001 - Intermediate Hebrew Language and Culture I
4. HEBR - 2002 - Intermediate Hebrew Language and Culture II
5. HEBR - 2050 - Introduction to Biblical Hebrew

Hebrew has been offered at KSU for some time under “FL”, but these new course proposals create a new designation “HEBR” which makes them more visible to students. A question was raised about difference between “I” and “II” and introduction and intermediate in the course descriptions. These course descriptions mirror those for other languages. The Resources/Finance section needs to be filled out and the course description for Biblical Hebrew needs to be shortened. A motion was made to approve on 2nd reading with small changes. It was seconded and unanimously approved.

**Department of Geography and Anthropology proposals**

Three courses and a program change were put forward for a second reading.

1. GEOG - 1130 - World Regional Geography
2. GEOG - 2200 - Research Methods
3. Geography B.A.
4. GIS - 3000 - Professionalism and Ethics

Some small changes are recommended for GEOG 2200 and GIS 3000. There is a need for a Geography BA program change to add GEOG 2200. There is a need for a program change for GIS to add GEOG 2200 and GIS 3000. A motion to approve on 2nd reading with changes, was seconded and all voted in favor.

**Department of English proposals**

The Department of English put forward four proposals for a second reading.

1. ENGL - 3250 - Teaching Writing in Middle Grades Language Arts
2. ENGL - 3270 - Teaching Grammar and Usage in Middle Grades Language Arts
3. ENGL - 4240 - Rhetorical Theory
4. ENGL - 4620 - Senior Seminar

ENGL 3250 and ENGL 3270 result from breaking current 6 hour course into two 3 hour courses. A question arose whether English Education change in program form is needed. The change does not affect BS in secondary English Ed, only affects BS in Middle school English Ed; that course change has to happen in School of Ed. ENGL 4240 has a change in prereq to standardize with other ENGL 4000 level courses. ENGL 4620 prereq was changed to ensure that students are better prepared. Course description was changed in response to assessment needs. Motion to pass on 2nd reading was made and seconded. All approved.

**Department of Political Science and International Affairs**

Two courses and a program change were put forward.

1. PAD - 6250 - Research Methods and Computer Applications
2. International Affairs B.A.
3. POLS - 2230 - Careers in International Affairs

POLS 2230 was created to help students understand careers in International Affairs. Measurable outcomes will be updated. There is a need to clarify the prereq. Motion to approve on 2nd reading pending changes was seconded. All voted in favor.

**Interdisciplinary Studies Department**

Interdisciplinary Studies put forward 7 courses.

1. ASIA - 8100 - Comprehensive Overview of Asia
2. ASIA - 3760 - Asian American Cultural Identities
3. ASIA - 3780 - Trends in Asian Studies
4. ASIA - 4001 - Teaching English in Asia
5. ASIA - 4400 - Directed Study
6. ASIA - 4517 - Tea Cultures in Asia
7. ASIA - 8200 - Communication with Asian Partners

Only the undergraduate courses were discussed. A Certificate needs to be proposed and the Asian Studies major is under review. As the proposals reference the certificate and major, there is a question about whether the proposals need to be edited. It is unclear where courses fit in the curriculum. A concern was raised that the title of ASIA 3760 sounds like an anthropology course but the content reflects a psychology perspective. ASIA 3780 minor changes suggested. A motion was made to table courses for second reading in order to clarify questions. It was seconded and all approved.

Meeting adjourned. 1:47 PM.