**HSS Curriculum Committee (HSSCC)**

**Minutes 20 September 2016**

**Location: SO 3020**

**In Attendance:**

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| ☒ Amy Donahue (HIST/PHIL) | ☒ Chien-pin Li (Dean’s Office) | ☒ Linda Treiber (SOC/CJ) |
| ☒ Rebecca Hill (ISD) | ☒ Matthew Mitchelson (GEOG/ANTH) |  |
| ☒ Pauline Howes (COMM) | ☒ Christopher Randall (PSYC) |  |
| ☒ Michael Lahey (DWMA) | ☒ Ashley Sheldon (ENGL) |  |
| ☒ Jeongyi Lee (FL) | ☒ David Shock (POLS/IA) |  |

**Guests:** David Parker (HIST/PHIL) and Masako Racel (HIST/PHIL)

The meeting was called to order by David Shock at 12:30 p.m.

**I. Approval of minutes from 6 September 2016 meeting:**

A motion to approve the minutes was made and seconded, and subsequently passed by voice vote of the committee.

**II. New Business:**

1. **Department** **of History and Philosophy**

Masako Racel presented the following proposals:

### HIST 3374 — Modern China (change in existing course)

### HIST 3380 — Premodern Japan (new course)

1. HIST 3381 — Modern Japan (new course)
* Committee members requested that an updated overview of the History BA program accompany the proposals.
* Committee members requested revisions to the syllabi accompanying each proposal.
* Committee members requested impact statements from Asian Studies, History Ed., and International Affairs.
* The Dean’s Office advised HIST/PHIL to check with History Ed. and Bagwell College to determine whether the proposals would be required to go through the Bagwell College curriculum revision process.
* Each proposal was approved on first reading by unanimous voice votes of the committee.

David Parker presented the following proposal on behalf of Albert Churella:

1. HIST 4163 — The United States between the World Wars (new course)
* Committee members requested that an updated overview of the History BA program accompany the proposal.
* Committee members requested revisions to the syllabus accompanying the proposal.
* Committee members requested written impact statements.
* The proposal was approved on first reading by unanimous voice vote of the committee.
1. **Discussion regarding Academic Affairs Request to Attend HSSCC Meetings**

Jamie Grimes (Academic Affairs) had emailed the HSSCC chairperson requesting to attend a HSSCC meeting. Following discussion, the Dean’s Office agreed to ask Academic Affairs to clarify the purpose of this request.

* Other Discussion Topics
	+ The committee unanimously voted in favor of reaffirming its commitment to follow Robert’s Rules of Order.

The meeting adjourned at approximately 1:15 p.m.

Respectfully Submitted, Amy Donahue