**CHSS Curriculum Committee (CHSS CC)**

**Minutes of 29 November 2016 meeting (12:30 pm)**

**Location: SO 3020**

**In Attendance:**

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| --- | --- | --- |
| ☒ Amy Donahue (HIST/PHIL) | ☒ Chien-pin Li (Dean’s Office) | ☒ Linda Treiber (SOC/CJ) |
| ☒ Rebecca Hill (ISD) |  Matthew Mitchelson (GEOG/ANTH) |  |
| ☒ Pauline Howes (COMM) |  Christopher Randall (PSYC) |  |
| ☒ Michael Lahey (DWMA) | ☒ Ashley Shelden (ENGL) |  |
| ☒ Jeongyi Lee (FL) | ☒ David Shock (POLS/IA) |  |

**Guests:** Anne Richards (ISD), Kristen Hoyt (FL)

Meeting Time and Location:  **29 November 2016** at 12:30-1:45 pm in SO 3020

Secretary for meeting:  \***Linda Treiber (SOC/CJ)\***

https://kennesaw.curriculog.com/agenda:460/form

* Meeting called to order by David Shock at 12:31 pm.

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**I. Approval of Minutes** from 15 Nov. 2016 Meeting (taken by Ashley Sheldon)

* Ashley Shelden moved to approve the minutes.
* Polly Howes seconded the motion.
* Committee members unanimously voted to approve the minutes.
* David Shock notified the committee that Matt Mitchelson was unable to attend the meeting and that Mitchelson had asked the committee to table the Geography proposals until the January 10, 2017 meeting.

**II. Old Business  [Second readings]**

A.  ISD

-Peace Studies (undergraduate) package:

1.  PAX - 3300 - Peace and the Environment - New Course v2.0 [Robbie Lieberman/Anne Richards/Tom Pynn]

2.  PAX - 4000 - Peacebuilding Methods - New Course v2.0 [Robbie Lieberman/Anne Richards/Tom Pynn]

* Anne Richards presented the Peace Studies undergraduate courses (PAX - 3300 and PAX – 4000) to the committee. Richards thanked the committee chair for his assistance in moving the proposals through.
* Amy Donahue moved to approve the courses on second reading. Howes seconded the motion.
* The committee unanimously passed the package on second reading.

**III. New Business  [First readings]**

A.  ISD

-Peace Studies --

1.  Peace Studies Minor - Change to Program Name, Requirements, or Policies v2.0 [Robbie Lieberman/Anne Richards/Tom Pynn]

* Shock noted that the committee had requested a Change of Program proposal during the first reading of the Peace Studies undergraduate package.
* Anne Richards presented the proposal. Members discussed how changes in the Peace Studies minor could affect other departments and programs and how to best communicate and document interdepartmental discussions of impacts. Issues discussed included whether or not an Impact Report should be generated for a change in minor. Chien-Pin Li agreed to investigate the best practice.
* Linda Treiber moved to accept the proposal on first reading. Michael Lahey seconded.
* The committee unanimously passed the proposal on first reading.

-American Studies (graduate) package:

+tabled at 11/15 mtg. until 11/29

2.  American Studies, MA - Change to Program Name, Requirements, or Policies v3.0 [Rebecca Hill]

3.  American Studies Certificate - Stand-Alone and Embedded - Change to Program Name, Requirements, or Policies v3.0 [Rebecca Hill]

4.  AMST - 6201 - History and Culture of the Americas - New Course v3.0 [Rebecca Hill]

5.  AMST - 6401 - Literature and Culture of the Americas - New Course v3.0 [Rebecca Hill]

6.  AMST - 7901 - Capstone Literature Review and Proposal - Change in Existing Course v3.0  [Rebecca Hill]

7.  AMST - 7902 - Capstone Experience - Change in Existing Course v3.0  [Rebecca Hill]

* Rebecca Hill requested to table items 2-5 in the American Studies MA package. Shock asked for a motion to table items 2-5. Shelden moved; Treiber seconded. Motion passed unanimously. Hill explained the purpose of the proposed changes in the American Studies, MA program to the committee noting that changes were under discussion by departmental stakeholders. Hill, Donahue, and Treiber briefly discussed the CHSS curriculum committee’s role in determining possible overlaps in program offerings.
* Shock asked for a motion to consider AMST 7901 and AMST 7902 from the rest of the American Studies Graduate package. Shelden moved; Donahue seconded. Motion passed unanimously.
* Hill presented items 6 and 7 (AMST 7901 and AMST 7902). She explained that changing the thesis credit hours to 1-6 would benefit students. Questions included required number of hours and utility of a one credit hour course. Jeongyi Lee requested date changes in the proposal.
* Lee moved to accept AMST 7901 and AMST 7902 on first reading. Shelden seconded. Motion passed unanimously.
* Howe moved to waive the second reading. Lahey seconded.
* Motion to waive second reading passed per unanimous vote.

-Comparative American Studies Minor --

8.  Comparative American Studies Minor - Change to Program Name, Requirements, or Policies v3.0 [Rebecca Hill]

* Hill presented the Comparative American Studies Minor proposal. Treiber noted that only two AMST courses were required for the minor. Donahue identified several additional courses that could be included the minor.
* Shelden moved to accept the proposal on first reading. Lahey seconded.
* Motion to approve first reading passed per unanimous vote.

B.  GEOG/ANTH

1.  Geography Minor - Change to Program Name, Requirements, or Policies v3.0 [Matthew Mitchelson]

2.  GEOG - 3390 - Geography of the Middle East and North Africa - New Course v2.0 [Matthew Mitchelson]

3.  GEOG - 3850 - Global Climate Change - New Course v2.0 [Matthew Mitchelson]

4.  GEOG - 4700 - Geomorphology - New Course v2.0 [Matthew Mitchelson]

* Shock asked for a motion to table the Geography package until the January 10 meeting.
* Treiber moved; Lee seconded.
* Motion to table passed unanimously.

C.  Foreign Language

1.  Modern Language and Culture B.A. (Change to Program Name, Requirements, or Policies v3.0) [Kristen Hoyt]

2.  FLED 4413-Field Experiences in FLED, P-12 - Course Discontinuation v3.0 [Kristen Hoyt]

3.  FLED 4480-Student Teaching in Foreign Languages, P-12 - Course Discontinuation v3.0 [Kristen Hoyt]

4.  FLED 4498-Internship in Foreign Language Education, P-12 - Course Discontinuation v3.0 [Kristen Hoyt]

5.  FLED 4650-Yearlong Clinical Experience I - Change in Existing Course v3.0 [Kristen Hoyt]

* Kristen Hoyt presented changes to the Modern Language and Culture B.A. FLED 4413, FLED 4480, and FLED 4498 are to be discontinued as the teacher education program is restructured. FLED 4650 is a new 0-credit co-requisite course. Shock noted the course was an education course and made appropriate edits to the proposal, however, it might need to be custom routed to the appropriate committee.
* Treiber moved to approve to proposal package on first reading. Lahey seconded.
* Motion unanimously approved.
* Lahey moved to waive second reading. Lee seconded.
* Motion to waive second reading unanimously approved.

D.  SOCI/CJ

1.  SOCI - 3320 - Exploring the Aging Network - Change in 1.  Existing Course v3.0 [Evelina Sterling]

* Treiber presented the SOCI 3320 course description change. Changes included the removal of fieldtrip language from the course description, thus making it possible to teach the course as a hybrid during the regular semester. Minor edits made by Shock.
* Shelden moved to approve on first reading. Lahey seconded.
* Motion unanimously approved.
* Treiber moved to waive second reading. Lahey seconded.
* Motion to waive second reading unanimously approved.

**IV.** **Other Business**

* Shock asked the committee to try to get proposals in by the middle of the week before classes begin in January to get them on the agenda for the January 10, 2017 meeting. Due to the large anticipated volume, the committee might need to vote for second readings of proposals in an online meeting format.

**V.  Adjourn**

* Meeting adjourned at 1:34 pm.