**CHSS Curriculum Committee**

**Minutes**

Meeting Time and Location:  **Tuesday, February 27, 2018** at 12:30-1:45 pm in SO 3020

Secretary for meeting:  \***Nicole Martin\***

Present: Rebecca Hill (ISD), Polly Howes (COMM), Michael Lahey (TCID), Matt Mitchelson (GEOG/ANTH), William Griffin (FL), Hakki Gurkas (HIST/PHIL), Nicole Martin (PSYC), Michelle Miles (ENGL), Jim McCafferty (SCJ), Chien-pin Li (Dean’s office), Ansley Wood (CFM- Guest), and David Shock (POLS, chair)

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**I. Approval of Minutes** from the Feb 13, 2018 Meeting (minutes taken by Matt Mitchelson)

 William Griffin requested that the wording of the minutes be changed from recording to documenting. Michael Lahey approved the minutes, and Jim McCafferty seconded this.

**II. Old Business  [Second readings]**

**1. MSCM - 7709 - Advanced Skills Clinic for Dual MSCM/MBA - New Course v4.0 [Ansley Wood/Susan Raines]**

The title was changed, as was the syllabus, and course description. CMPD needed to be changed on the top car of the Curriculog screen. David Shock changed it.

The course was passed unanimously on second reading.

**2.  SCMPD- Business Administration/ Conflict Management Dual Master’s Degree- Change to program name, requirements, or policies v4.0 [Ansley Wood/ Susan Raines]**

Ansley Wood explained that all changes had been made.

It was pointed out that one class was listed twice so David Shock changed this.

The motion to approve the these changes to the program were approved on second reading, unanimously.

**3.  Discussion of CHSS CC Checklist**

In continuation of the discussion of the checklist, it was suggested to change the wording to “exchange between program directors and chairs.” The committee all agreed this sounded better.

David also changed the website link.

**V.  Adjourn**

David adjourned the meeting at 1:10pm.