**CHSS Curriculum Committee**

**Minutes**

Meeting Time and Location:  **Tuesday, March 13, 2018** at 12:30-1:45 pm in SO 3020

Secretary for meeting:  \***Bill Griffin\***

Present: Polly Howes (COMM), Michael Lahey (TCID), Matt Mitchelson (GEOG/ANTH), Maia Hallward (SCM), Bill Griffin (FL), Hakki Gurkas (HIST/PHIL), Nicole Martin (PSYC), Michelle Miles (ENGL), Jim McCafferty (SCJ), Chien-pin Li (Dean’s office), Linda Treiber (SCJ - Guest), David Shock (POLS, Chair)

Meeting called to order by David Shock at 12:31 pm.
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**I. Approval of Minutes** from the Feb 27, 2018 Meeting

A motion was made by Matt Mitchelson to approve the minutes as presented. Polly Howes seconded the motion. The February 27th Minutes were approved unanimously.

**II. Old Business**

There was no Old Business before the Committee.

**III. New Business**

Sociology and Criminal Justice proposals: 1. Medical Sociology, Minor - New Minor/Certificate Program, Linda Treiber/Gail Markle; 2. Minor in Gerontology - Change to Program Name, Requirements, or Policies, Linda Treiber/Gail Markle

Linda Treiber presented the two proposals from SCJ cited above. She explained that the courses currently listed for the Concentration in Medical Sociology will form the major part of the new Minor in Medical Sociology. There are approximately ten (10) faculty qualified to teach the courses involved in the new Minor. The new Minor is not designed specifically for Sociology majors but rather for majors where a Minor in Medical Sociology might be useful; however, Sociology majors can also pursue this Minor.

A motion was made by Matt Mitchelson to approve both proposals from SCJ as a package on first reading. Nicole Martin seconded the motion. The motion passed unanimously.

A motion was made by Jim McCafferty to waive the second reading of both proposals from SCJ. Michael Lahey seconded the motion. The motion passed unanimously.

**V. Announcements**

David Shock announced that the Committee is scheduled to meet three more times this semester.

Committee members were asked to consider the matter of the election of a new chair for 2018-2019. The election is scheduled to take place at the last meeting in April.

**VI.  Adjourn**

David Shock adjourned the meeting at 12:47 pm.