



**Humanities and Social Sciences (HSS)
College Faculty Council (CFC)**

**HSS CFC MINUTES
SO 3020
April 6, 2009**

1. Reports from HSS CFC representatives at HSS Chairs meetings (Gerrit, Michael, Cindy); from HSS CFC representative at Deans Council meeting (Tim)

CFC members recounted their experiences at various other meetings; Gerrit's description of the March 20th HSS Chairs Council as "riveting" was the most interesting comment.

2. Updates on administrative review

Proposed process has a role for faculty councils, noted by all members. Present proposal has been approved by Faculty Senate and Deans Council; pending a vote in Chairs Council.

3. Notice of an initiative to improve faculty searches

Noted.

4. Election of HSS CFC chair for 2009-2010

Michael Firment was elected chair of HSS CFC for next year. Thanks in advance for your service, Michael!

5. Notice that the Foreign Languages rep for next year will be Anja Bernardy; Sociology and Criminal Justice rep will be Mel Fein; rep from Communication to be determined soon.

6. A reminder of the HSS CFC purpose; how are we doing?

We're doing Fein. Oops, fine.

7. Other matters arising: budget (could get worse), online courses (merits further review by CFC— issues include benefits and drawbacks, as well as the small issue of cheating), and assessment across all courses.

Supporting material

3. *Improving faculty searches*

Val Whittlesey contacted the HSS CFC chair in late March:

I am on a task force (Jennifer Wade-Berg, Lana Wachniak, Bill Rice, Alicia Stignani, Angie Conti, and me) that is proposing several faculty search initiatives. These initiatives include the conversion of the faculty search process to People Admin, faculty education workshops for faculty search chairs & committees, and faculty exit surveys/interviews. These proposed initiatives will be presented for feedback in April to the faculty senate, deans, and chairs.

We are working on a revised draft faculty search policy document and we want to make sure that faculty search policies that we are proposing are in alignment with college and department by-laws. To that end, can you please send me an electronic copy of your college's by-laws by Friday, March 29?

Existing HSS policies (HSS Search Guidelines 8.doc and HSS Eval and Rev Guidelines 4.doc) have been posted to https://files.kennesaw.edu/xythoswfs/webui/_xy-625282_1 and will hopefully soon be on the HSS page.

4. *Election of next year's CFC chair*

Per our bylaws, III.f: “The chair of the CFC must be an elected department representative who has served on the council the previous year, selected by majority vote of the elected members of the CFC. The term of chair will be one year, renewable by vote. Duties of the chair include preparation and publication of agendas and minutes.”

6. *Purpose of the HSS CFC*

Per our bylaws, II: “The purposes of the CFC are to promote collegiality and effective shared governance of the college by increasing transparency and two-way communication between the faculty and the dean with regard to the development of policy and to increase communication about the implementation of policy including, but not limited to, strategic planning, annual budgeting, hiring, space and resource allocation, reassign-time, salaries and raises, appointment and reports of *ad hoc* committees. The CFC is advisory to the dean, who holds decision-making authority at the college level.