

CFC Minutes  
September 25, 2012

Attending: Roxanne Donovan, Steve Collins, Daniel Rogers, Garrett, Smith, Mel Fein, Lynn Fedeli, Chuck Aust, Dean Robert Dorff, Susan Rouse (Chair)

1. Meeting was called to order; minutes from previous meeting approved.
2. Susan updated the committee on the web page. She has talked to Brett and he will work on the web page this semester. It will resemble the link for the Curriculum Committee. Susan has tracked down minutes and agenda from previous years, and has saved the files as PDFs, using a title system that Brett suggested.
3. The Dean gave a budget update. As of last week, the College will receive \$767,000 from summer semester. This is down over 30% from last year, and down around 40% from previous years. There are several factors at play in this downturn: enrollments were down 11% University-wide and 6-7% in HSS; some funding initiatives at the University level claimed part of the money before its distribution to colleges; and money was held back in anticipation of the impact on the overall budget of the way in which summer semester spans two fiscal years. While Academic Affairs expects to supplement these funds by perhaps \$250-300,000, operating and travel budgets will be affected. Chairs have been asked to come up with cuts that amount to 20% of department budgets. (Travel and operating budgets are already down because money to cover stipends has been moved from temporary funding to permanent personnel lines.) The Dean will try to honor commitments already made for travel to coordinators and will try to fund additional special travel needs. There was discussion about how to improve enrollment next summer. Mel asked how much administrative cost at the University level is a factor in the diminished monies coming back to the college. The Dean said that there will be some cuts at every level. There was some discussion of how on-line courses might be a factor in summer enrollment. We agreed that this topic might be an agenda item at some late date.
4. There is no information as of now about future any future plan to address compression.
5. Roxanne raised the question about BOR decisions to raise the salaries of University system Presidents while faculty and staff have had no raises. We agreed that she will draft a letter expressing our concerns. We hope to have the letter delivered to the BOR by Dr. Papp. The letter will be circulated to departments for faculty approval, and may be circulated for approval to other CFCs.
6. Steve Collins was elected the next CFC chair. He will begin his duties in January. Everyone, especially Susan, was happy to have chosen the next chair.
7. The next meeting is Oct. 30. Please send agenda items to Susan.

Susan Rouse,  
CFC Chair