

HSS CFC Minutes  
November 27, 2012

Attending: Garrett Smith, Chuck Aust, Roxanne Donovan, Daniel Rogers, Mel Fein, Lynn Fedeli, Dean Robin Dorff, Susan Rouse (Chair)

1. After brief a brief discussion, the minutes from the previous meeting were approved.
2. Roxanne updated the committee and led a brief discussion about issues surrounding faculty advocacy for raises and University resources. This issue will be discussed again in upcoming meetings.
3. Dean Dorff suggested inviting legislators to campus for a forum discussion of University resources in the context of long-term planning.
4. Chuck asked for clarification about which forms faculty should use in filling out FPA/ADD. (See previous minutes.) The Dean said that departments can use the new forms if they vote to do so; they can continue to use their current forms if they vote to do so or if they vote not to use the new forms. He hopes that a form for the entire College will be approved in the coming months using a process proscribed in the Faculty Handbook. There was some question as to whether the decision about what form to use is made by a department or individual faculty. The Dean will address this with the Chairs, but thinks that a departmental decision is the better option. The Dean stated that the BOR has asked for data about % of time each faculty member spends in the various evaluation categories; e. g. teaching, research, service. He pointed out that we will be moving to Digital Measures reporting in the near future, and this system will make this and other reporting for SACS and Program Review easier.
5. Daniel asked the Dean a follow-up question about previous discussions of the 30% cut in funding from summer money: Is the Dean clear where the drop came from? The Dean said that as more information has become available, he is clear about this. He said that the conversion of coordinators' conversion to 12-month contracts and their stipends are part of the 30% given that they moved to permanent funding lines, lower than projected enrollments are part of this, as are some College obligations to the University including those for upgrades to the HSS Advising Center.
6. The Dean is working on how to develop new funding sources that do not depend on State monies. This would allow for more and new discretionary spending in HSS.
7. There was discussion of reimbursements for search committee meals. The Dean urged faculty to have the candidate pay for his/her meals and then request reimbursement from State funds. Mel agreed that while the candidates would be reimbursed using this process, the real point was to show the candidates Southern hospitality as they visited Kennesaw State.
8. The next meeting is at 11:00 on January 29

Susan Rouse  
CFC Chair