HSS CFC Meeting

January 16, 2018. 11:00 a.m.

Deans Conference Room, CHSS

Minutes

**Attendance**: Steve Collins (newly elected Chair) for PSIA, Ken White for SCJ (proxy for Jennifer McMahon), Beth Giddens (English), Tim Hedeen (Conflict Management), Sarasij Majumder (ISD), Al Churella (Hist/Phil), Garrett Smith for Geog/Anth (proxy for Brandon Lundy), Federica Santini (Foreign Languages), Keith Hopper (TCID), and Robin Dorff (Dean of CHSS).

Meeting minutes taken by Ken White

**Welcome & Election of new CFC Chair**: Welcome to attendees and new years greetings were followed by the nomination and election of Steve Collins for 2018 CFC Chair.

Way to better advertise the usual second Tuesday of the month,, 11 a.m. meeting start time of CFC meetings was discussed.

**Minutes**: Previous meeting minutes were approved.

**Dean’s Update**: Dean made comments relating to the college’s pay equity plan, still pending final approval at the university level. No reason was identified to expect the plan would be rejected.

Dean made comments on budget determination process changes being discussed by the university. The expectation is to determine express budget items at lower levels than current used, such that departments will more directly manage items like travel monies. This is expected to yield more predictable and stable budget planning over time than current “top down” process. Expected goal for roll out of new process is July 1, 2018.

Dean may visit department meetings to discuss new budget process and other issues this semester and hold open forums for the college community to discuss issues. Previous forums have been well received.

**IRB**: Discussion on reports KSU IRB had applied a too broad standard of its mandate was had. It was reported the IRB had updated its practice to align with other universities such that classroom educational activities about research did not require IRB oversight. Concern about shared governance was expressed. Chair may contact IRB office to request campus wide notification of the updated practice, which is available online: <http://research.kennesaw.edu/irb/project-guidelines-proceures.php>

**Pay Equity**: Discussion was had on continuing to monitor, research, and communicate with administration on the growing pay inequity within the college and university. Discussion to draft another letter on the need for the university to comprehensively address its pay inequity “loyalty tax” was had. Importance of previous CFC letters to administration on pay inequity was noted. Discussion was had on data gathering to perform an analysis on the impact of pay equity adjustments on associate professors recently promoted. Concerns about lack of resources in current plan for other colleges and pay inequity across colleges were noted. Discussion continues.

**DACA**: Discussion was had on the uncertainty surrounding the federal DACA program and whether it had any impact on student education. Dean noted the university does not administer the program.

**Digital Measures Support**: Discussion on concern about the level of support available to departments on DM was tabled due to time.

*Meeting adjourned at 12:30 p.m.*