

How to register for 3397, 3398, 4100 and 4415

- Please reach out to the faculty member you will be working with for verbal approval. They will work with you to create the necessary documentation.
- Once approved, you will receive an email from geoanth@kennesaw.edu instructing you to register for your course. You must be very careful when registering because the default credit is set to 1 credit hour. Unless you are only taking 1 credit hour, **YOU will need to change it from the dropdown!**
- This is the email you will receive. Important information is bolded and repeated again in **RED** ...

You have been granted a closed override for _____ for Summer 2021. Please log into Owl Express to register for a seat. **You must type in CRN _____ at the bottom of the page AND ENTER IN THE CORRECT NUMBER OF CREDIT HOURS YOU ARE TAKING**, then hit update to add yourself to the course. **AGAIN, YOU MUST ENTER THE CORRECT NUMBER OF CREDIT HOURS!**