

Request for Proposals

2021-2022 RCHSS Student Success Teaching Incentive Grants

DUE: Tuesday, March 16, 2021 by 11:59 pm

[CLICK HERE](#) TO UPLOAD YOUR PROPOSAL AS ONE SINGLE PDF DOCUMENT

[CLICK HERE](#) for Link to Information Session on Friday, February 12, 2021 at 12:30 pm

The Norman J. Radow College of Humanities and Social Sciences (RCHSS) is pleased to announce a request for proposals for the 2021-2022 Student Success Teaching Incentive Grants.

Purpose: RCHSS Student Success Teaching Incentive Grants (SSTIG) focus on providing more experiential learning opportunities for students, increasing students' sense of community and improving student retention. SSTIG Grants give faculty the opportunity to bring their scholarly expertise into the classroom to the benefit of students. Funds from these grants support initiatives aimed at enhancing student success in and outside the classroom, including but not limited to:

- Class field trips, excursions, or engagement opportunities
- Books or supplies for project-based learning
- Funds to support traveling exhibits
- Funds for technology used for experiential learning projects
- Honorarium and/or travel funds for guest lecturer presentations for classes

NOTE: Funds may not be used as faculty or teaching assistant stipends or course reassignments. As these funds are state dollars, all expenses are subject to state rules and regulations.

Funding Period: July 1, 2021 – June 30, 2022 (all budget costs must be encumbered by April 1, 2022).

Funding Amount: RCHSS will award up to \$20,000 total for use in either the Fall 2021 or Spring 2022 semesters. Faculty may apply either for:

- An individual award of
 - Up to \$2,500 for one class
 - Up to \$5,000 for a project that includes two or more sections of the same class taught in the same semester
- As a member of a small team award of up to \$5,000
- As the representative for a department/school team (with at least 10 participating faculty) of up to \$7,500

NOTE: Faculty applying for a small team award or department/school award must submit ONE proposal as a project team.

Deadline: The application process will be competitive. The proposal must be submitted electronically in PDF format to RCHSSDean@kennesaw.edu. Please use the following subject line: 2021-2022 RCHSS Student Success Teaching Incentive Grant Application. The deadline for applications is **March 16, 2021 at 11:59 pm.**

Eligibility:

- All permanent, full-time (tenure-track and lecturers) RCHSS faculty teaching at least one regular, 3-4 credit hour course in Fall 2021 and/or Spring 2022 may apply for the grant.
- Two or more faculty working collaboratively may submit a joint proposal
- Confirmation of eligibility from the School Director/Department Chair is required (indicated by signed form)

NOTE: Faculty with a joint appointment only need confirmation from the Director/Chair of the School/Department offering the class for which the faculty will use the funds. If the course is cross-listed between two departments, please confirm with both departments.

Those Not Eligible Include:

- Limited-term faculty or part-time faculty
- Faculty members who have course reassignments for all teaching units of their workload during the relevant terms
- Visiting faculty or clinical faculty

Information Session: A presentation from the 2020-2021 grant recipients, along with a Q&A session, will be held on **Friday February 12 at 12:30 on Teams**. [Meeting link: <https://bit.ly/2L5hGfq>] The purpose of the session is to allow interested faculty to learn about what activities past grant recipients undertook as well as to ask questions about the application and/or the review process.

Dissemination: Because the goal of the SSTIG Grant is to enhance student success, preference will be given to proposals that include clear plans for assessing the impact of the proposed initiative and disseminating that information to colleagues in RCHSS and the profession. Awardees will be expected to share their work in a public forum during the 2021-2022 RCHSS Faculty Development Series.

Team Proposals: Team proposals may involve any number of faculty members, from any college, on the project team. However, only RCHSS faculty are eligible to receive the grant award and the award can only be spent on students enrolled in RCHSS classes. Please note that while collaborative proposals are encouraged, the value of the small team proposal is limited to \$5,000 and the department/school team proposal to \$7,500.

Awarding Process: Announcement of the award recipients will be made on or before April 15, 2021. If a class for which a faculty member receives an award does not run for any reason, the award will be forfeited – it may not be transferred to another class.

Proposal Format Guidelines: Single-spaced, 11 or 12 point font, 1 inch margins. Submit all required elements (cover sheet, narrative, budget, Director/Chair's confirmation) as a single pdf file by uploading here: [CLICK HERE TO SUBMIT YOUR PROPOSAL](#)

Construction of Proposal:

- 1) Cover sheet
 - Name(s)
 - Academic rank/administrative faculty title(s)
 - Also indicate the anticipated rank for 2020-2021 if different
 - Academic/administrative departments(s)
 - Phone number and e-mail
 - Prefix, number, and complete name of Fall 2021 or Spring 2022 course(s) used for the initiative (course assignment must be confirmed prior to grant application)
 - Short descriptive project title
 - Abstract of 100 words or less that summarizes the project
- 2) Narrative of up to 3 pages maximum addressing:
 - a) **Course Implementation and Innovation:** What is the ultimate purpose of the project, and how does it enhance the teaching and learning that will occur in your course? How is the project innovative for the individual, department, college, and/or field?
 - b) **Pedagogical Foundation:** What pedagogical methods or SoTL are you relying upon to develop and implement your initiative? How will the project enhance diversity and equity in the classroom?
 - c) **Project-Based Learning Design:** How will you employ project-based learning design?
 - d) **Course Evaluation:** What are the outcomes and/or impact of the project for Kennesaw State students? How will you assess the impact of the teaching initiative on student success?
 - e) **Dissemination:** What is your plan for disseminating the results of your project to your home department and the college?
- 3) Budget: Explain the purpose of all items required to complete the proposed initiative. If your project costs exceed the award limits (\$2,500/\$5,000 for individual; \$5,000 for small team; \$7,500 for department/school team), please document your other sources of funding. Applicants are required to use the “SSTIG Budget Plan Template” spreadsheet, which is available here: <https://radow.kennesaw.edu/grants/chss-grant-competitions/current-competitions.php>.
- 4) Director/Chair’s confirmation form, which is available here: <https://radow.kennesaw.edu/grants/chss-grant-competitions/current-competitions.php>

Review Process: The proposals will be reviewed and scored by peer colleagues within RCHSS. Although all RCHSS departments are represented in the grant review panel, there is no guarantee that a disciplinary expert will review your proposal so please write for general audience. Once the review panel has scored all proposals using a rubric, the top proposals will be further discussed and ranked before recommendations for funding are confirmed. Although we aim to support the strongest proposals, we also encourage diversity in faculty (non-tenure, pre-tenure, tenured), types of projects, and academic disciplines in terms of final recipients.

For Any Questions or More Information, Please Contact:

Dr. Dawn Baunach, Interim Associate Dean for Faculty/Student Development and Strategic Initiatives, dbaunach@kennesaw.edu or Dr. Alice Gooding, Chair of the RCHSS Grants Committee, afazloll@kennesaw.edu.

Accountability: As we are excited to offer this opportunity for additional instructional support for our faculty, we expect that all faculty receiving RCHSS Student Success Teaching Incentive Grants will:

- Keep Director/Chair updated as to project progress as per ARDs/FPAs;
- Participate in next year's RCHSS Faculty Development Series;
- Provide information about project to be posted publicly on RCHSS website;
- Keep Associate Dean for Faculty/Student Development and Strategic Initiatives updated as to any changes or challenges impacting project; and
- Complete a 2 page final report including project summary, accomplishments, and challenges at the conclusion of the funding period that will be shared with the Dean and Director/Chair.

Proposal Review Rubric

| Criteria | Exceptional | Good | Satisfactory | Unsatisfactory | Did Not Include or Address | Score |
|--------------------------------------|--|---|---|--|----------------------------|-------|
| Course Implementation and Innovation | 12 | 9 | 6 | 3 | 0 | |
| | <i>Very strong potential to enhance student engagement, promote active learning, and improve students' ability to meet learning outcomes</i> | <i>Moderate potential to enhance student engagement, promote active learning, and improve students' ability to meet learning outcomes</i> | <i>Weak potential to enhance student engagement, promote active learning, and improve students' ability to meet learning outcomes</i> | <i>Very weak potential to enhance student engagement, promote active learning, and improve students' ability to meet learning outcomes</i> | <i>Section missing</i> | |
| Pedagogical Foundation | 8 | 6 | 4 | 2 | 0 | |
| | <i>Very well grounded in appropriate pedagogical methodologies/SoTL and diversity/equity</i> | <i>Moderately grounded in appropriate pedagogical methodologies/SoTL and diversity/equity</i> | <i>Weakly grounded in appropriate pedagogical methodologies/ SoTL and diversity/equity</i> | <i>Very weak grounding in appropriate pedagogical methodologies/ SoTL and diversity/equity</i> | <i>Section missing</i> | |
| Project-Based Learning Design | 8 | 6 | 4 | 2 | 0 | |
| | <i>Strongly grounded in project-based learning design</i> | <i>Moderately grounded in project-based learning design</i> | <i>Weakly grounded in project-based learning design</i> | <i>Very weak grounding in project-based learning design</i> | <i>Section missing</i> | |
| Course Evaluation | 4 | 3 | 2 | 1 | 0 | |
| | <i>Expected pedagogical outcomes/impacts and student success assessment methods very clear and appropriate</i> | <i>Expected pedagogical outcomes/impacts and student success assessment methods somewhat clear and appropriate</i> | <i>Expected pedagogical outcomes/impacts and student success assessment methods lacking clarity or inappropriate</i> | <i>Expected pedagogical outcomes/impacts and student success assessment methods unclear and inappropriate</i> | <i>Section missing</i> | |
| Dissemination | 4 | 3 | 2 | 1 | 0 | |
| | <i>Very clear and ambitious dissemination plan</i> | <i>Clear and somewhat ambitious dissemination plan</i> | <i>Unclear and unambitious dissemination plan</i> | <i>Very unclear and unambitious dissemination plan</i> | <i>Section missing</i> | |
| Budget | 2 | | 1 | | 0 | |
| | <i>Clear and appropriate use of budgeted funds</i> | | <i>Unclear and/or inappropriate use of budgeted funds</i> | | <i>Section missing</i> | |
| Total: | | | | | | |