

**PhD in International Conflict Management Program
Graduate Assistant Evaluation Form**

Graduate Assistant Name: _____

Supervisor Name: _____

Semester/Year: _____

I. Summary of the Assigned GRA Task(s): Brief summary of the work assigned to the GRA/GTA.

II. Quality of Work Product: (Graduate Assistant's ability to complete assigned tasks with a minimum of errors and repeat requests, as defined by the Professor).

Rating: (3)Excellent _____ (2)Good _____ (1)Needs Improvement _____

Comments:

III. Timeliness of Assigned Tasks: (Graduate Assistant's ability to complete work requests in a timely manner, as defined by the Professor).

Rating: (3)Excellent _____ (2)Good _____ (1)Needs Improvement _____

Comments:

IV. Reliability (Graduate Assistant's availability during scheduled class times (if GTA), office hours, or other times as required by the position)

Rating: (3)Excellent _____ (2)Good _____ (1)Needs Improvement _____

Comments:

V. Willingness to Perform as a Team Player: (Graduate Assistant's willingness to assist the School, including other members of the faculty and staff, in times of need).

Rating: (3)Excellent _____ (2)Good _____ (1)Needs Improvement _____

Comments:

Graduate Assistant Response/Comments (Comments regarding evaluation should be provided here. Additional pages can be attached if needed).

Student Signature

Date

Faculty Signature

Date

Signature indicate that the graduate assistant has read and understood the assessment and has discussed it with the evaluator. The signatures do not imply agreement.