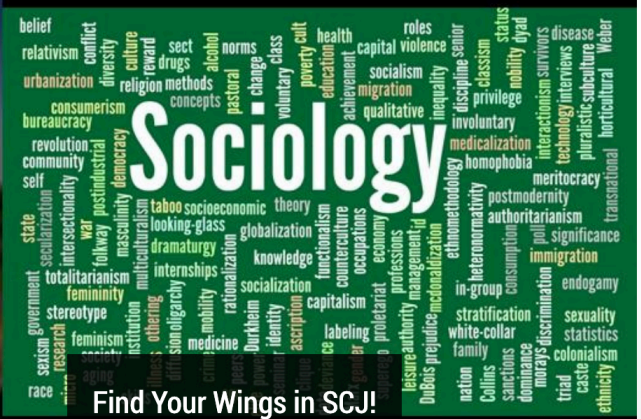
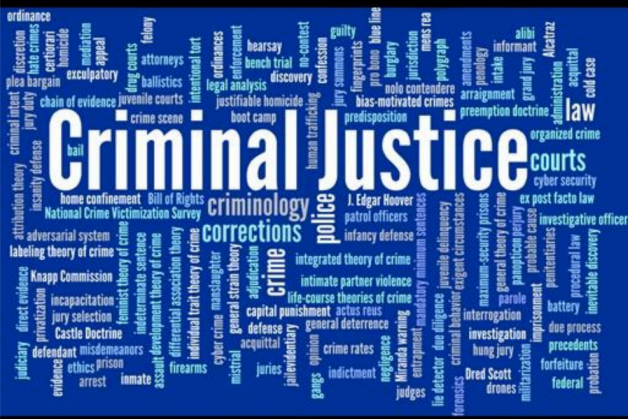


# Registering for your Criminal Justice Internship

CRJU 3398

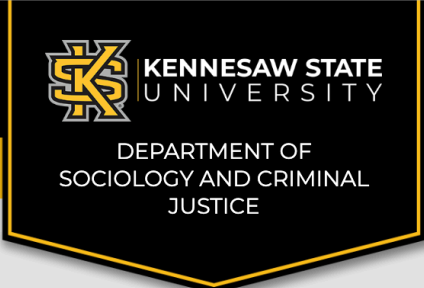
# Eligibility Requirements

- CJ major
- 90 credit hours completed
- 2.0 cumulative GPA
- Successful completion of 4 upper-level (3000 or 4000) Criminal Justice courses



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*In light of the recent social media attacks directed at students of color and non-Christian students at Kennesaw State University, the deans, department chairs, and school directors of the College of Humanities and Social Sciences emphasize our commitment to condemn and confront hate-speech and discrimination directed against members of our campus community. We celebrate differences of color, religion, and sexual orientation and identity as we prepare our students for the diversity they will encounter in the workplace. We call on members of our college and the wider campus community to affirm the CHSS mission "to empower our students to understand the human condition, to meet the challenges of the twenty-first century, and to become contributing citizens in a global society." It is the responsibility of all members of the KSU community—including students, faculty, staff and administrators—to challenge and report violations of the Student Code of Conduct and to help foster a safe and peaceful campus. We must engage these issues rather than being silent.*



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# Internship Information

## Criminal Justice (CRJU 3398) - Dr. Tanja Link, CJ Internship Coordinator

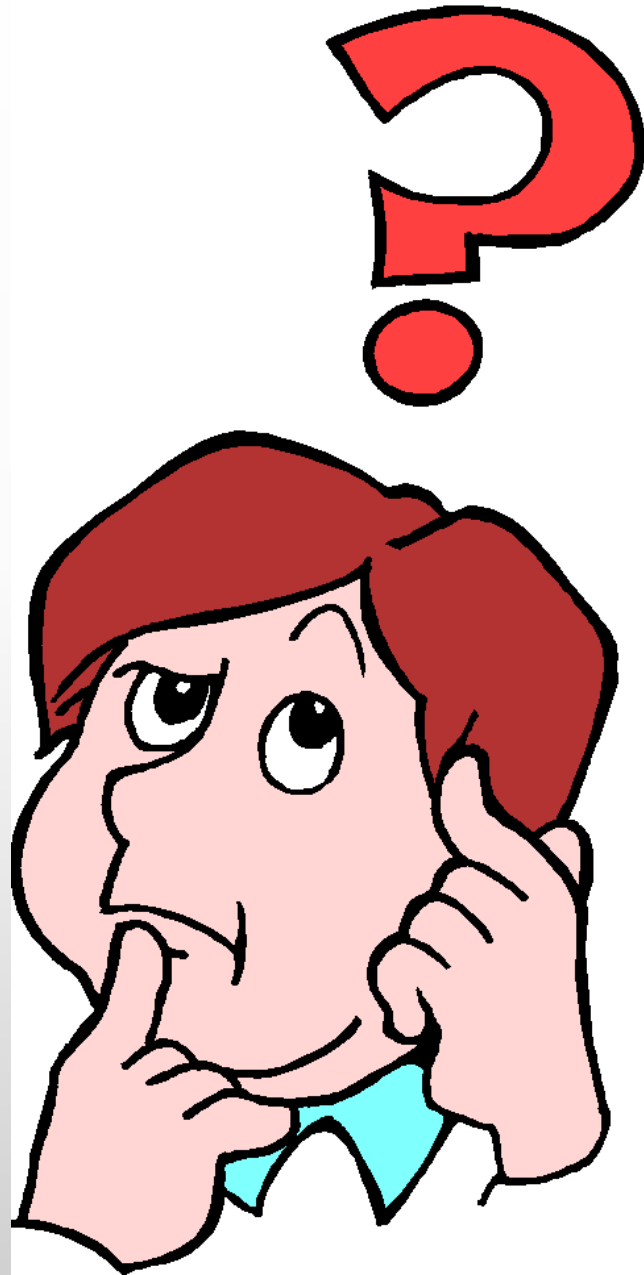
Please read all information before emailing the Coordinator at: [tlink1@kennesaw.edu](mailto:tlink1@kennesaw.edu)

- [Internship Handbook](#)
- [Suggested Internship Sites](#)
- [CRJU 3398 Registering for your Criminal Justice Intership - instructional Power Point](#)
- [Midsemester Field Placement Evaluation Report](#)
- [Final Field Placement Evaluation Report](#)
- [Time Log](#)
- [Link to Career Planning & Development](#)
- [Reporting an Internship or Co-Op Experience \(Handshake\)](#)

CHSS

Sociology (SOC 3398) - Dr. Daniel Farr Sociology Internship Coordinator

What's  
next?



# STEPS TO SETTING UP YOUR INTERNSHIP

- Identify an appropriate agency or organization
- Make contact and obtain verbal approval for an internship
- **START EARLY!** Many agencies have a deadline for applying for internships. Also, most agencies will conduct some type of background investigation and this can take time, sometimes several weeks.
- Once verbal approval has been obtained, complete the Handshake Experiential Education Application Form found at the KSU Career Planning and Development website.  
<http://careers.kennesaw.edu/>

# REGISTERING FOR YOUR INTERNSHIP

- Ask your field supervisor to review and approve the Handshake Experiential Education Application Form.
- The form will be reviewed by me and forwarded to Career Planning and Development.
- Watch for an email from Career Planning and Development containing information on how to register for your internship. You will be registering for CRJU 3398 as an override – be sure to indicate the number of credit hours: 3, 6, or 9.
- **You cannot begin your internship until you register, and you cannot register until this process is completed.**

# Ready to begin your internship?

The academic portion of your internship course is online in D2L. Make sure you read carefully through the Internship Handbook and familiarize yourself with the assignments and academic requirements of the course.

Contact Dr. Link at [tlink1@kennesaw.edu](mailto:tlink1@kennesaw.edu) or 470-578-2292 with questions or concerns.

