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Norman J. Radow College of Humanities & Social Sciences Undergraduate Advising Center  
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## **Academic Standing**

The goal of Kennesaw State University is for each student to make satisfactory progress toward their degree. Students are responsible for understanding the university catalog, programs of studies, credits, degree requirements, quality points and any other requirements of the university as well as consult with their appropriate department chair and advisor as they progress through their undergraduate experience.

Academic standing is a measure of a student's academic achievement relative to their degree requirements, and determines their eligibility to proceed in their academic plan and to qualify for graduation.

### **Good Standing\***

An undergraduate student is in good standing when their institutional GPA is 2.00 or higher.

\*However, the Financial Aid Office uses a different standard ([SAP- Satisfactory Academic Progress](#)) to determine "Good Standing" for financial aid, scholarship or grant eligibility. Please check with the Financial Aid Office if you have questions about student eligibility.

### **Academic Probation**

A student will be placed on academic probation at the end of any semester or summer term in which their institutional grade point average (IGPA) falls below 2.0. Students may remove themselves from academic probation by raising their institutional GPA to at least 2.0. Students not in good academic standing will be limited to 13 hours during any semester. Refer to the [Academic Standing Policy](#) for more information.

### **Academic Dismissal**

A student on academic probation will be dismissed from the college for **any** one of the following reasons:

- Student fails to maintain a 2.0 grade point average for courses attempted in any semester.
- Student fails to remove themselves from academic probation after completing three consecutive semesters of attendance.

For counting semesters and terms of enrollment, audits, withdrawals and incompletes will be used.

A student who is dismissed is not in good academic standing at KSU and is not eligible for immediate readmission.

### **Readmission to the University after Dismissal**

After the first dismissal, a student may be considered for readmission after an absence of one semester or summer term. Dismissed students must reapply through the Office of Undergraduate Admissions for admission prior to posted deadlines.

After the second dismissal, a student may be considered for readmission after an absence of one calendar year from the end of the semester or summer term in which the second dismissal occurred. Dismissed students must [reapply](#) through the office of Undergraduate Admissions for admission prior to posted [deadlines](#).

After the third dismissal, the student will be academically dismissed and will no longer be eligible for readmission.

Any exceptions to this policy must be appealed and approved by the Academic Standing Committee. Information on academic appeals is available through the Office of the Registrar [website](#).

## **Repeated Course Policy**

When undergraduate courses taken at Kennesaw State University are repeated at Kennesaw State University with a higher grade, the highest grade received will be counted in the institutional GPA calculations. The student's permanent record and cumulative (Regents) grade point average will retain all course attempts and grades.

If a student repeats an institutional course as a transfer/transient student and receives a higher grade in the transfer/transient course, the repeated KSU grade will be EXCLUDED from the KSU institutional GPA the next semester the student is enrolled at KSU.

The repeated course must be taken Fall 2015 or later to be eligible for this policy.

## **Re-enrollment Policy**

After taking or attempting an undergraduate course for the second time, students will not be allowed to re-enroll in that class without the permission of the department chair or their designee. It is the sole discretion of the department chair/designee to decide if and when a student will be allowed to enroll in a class that they have taken/attempted twice (attempts include withdrawn courses). There is no obligation on the part of the chair to allow a student to enroll in a course after the student's second attempt to take the course. This limitation is in place regardless of previous grades including grades of "W" or "WF". The standing exception to this policy is for courses described in the KSU undergraduate catalog as being repeatable for credit.

**IMPORTANT:** The Satisfactory Academic Progress (SAP) policy for financial aid differs from the University's standards for academic eligibility. It is possible to be eligible for enrollment but ineligible for financial aid and vice versa. If you have questions regarding aid eligibility, please contact the Office of Student Financial Aid at [finaid@kennesaw.edu](mailto:finaid@kennesaw.edu).